



WSBA

Women's
Small
Business
Association

The 2009 WSBA Women's Small Business Week™

Supporting Sponsor Authorization Form

Organization:		
Organization Description:		
Primary Contact:		
Mailing Address:		
City:	State:	Zip:
Tel:	Fax:	
Email:	Website:	

To be listed as a Supporting Sponsor of the 2009 WSBA Women's Small Business Week Event, we agree to promote the event invitation to our membership a minimum of three (3) methods:

Please check your three (3) preferences:

- Provide our mailing list on disk (delimited text or Microsoft Excel formatted) with the understanding that WSBA will mail the list one time.
Please indicate the number of records: _____ and email your file or mail your disk to Susan Miller at Smiller@WSBA.ws or
Mail to: WSBA, 248 Allison Ave, Pitts., PA. 15202
- Mail the event materials and invitation directly to our membership. We will be responsible for postage and will need _____ invitations.
- E-mail event materials and invitation directly to our membership. Our list includes _____ addresses.
- Distribute information in our membership newsletter. We distribute approximately _____ newsletters.
- Exhibit at the event. (Please send us more information on exhibit tables.)

Organizations have the opportunity to earn a courtesy exhibit table by participating in at least three (3) of the following additional participation options.

Additionally, we would like a courtesy exhibit table and will participate in the following three (3) ways:

- Distribute event materials and a one page flyer (to be provided by WSBA and duplicated by us) to our membership.
- Distribute event materials at our _____ event to be held on _____ (date).
- Distribute supporting organization information and event materials to our sister organization(s) _____
- Have 10 or more members secure their registration to the event by June 15, 2009.
- Encourage our membership to join the WSBA on-line community and newsletter list www.wsba.biz.
- Add a link to the Women's Small Business Association - WSBA site www.wsba.ws to our Web site at _____.

We prefer to receive conference material by:

- Email (html) Email (text) Mail

Authorized Signature:

Name: _____

Title: _____

Our organization has an online calendar to which WSBA can submit information about the event? Feel free to submit WSBA's listing to:

URL or Contact Email: _____

An organization's mailing list will be used solely for the purpose of sharing information regarding the 2009 Women's Small Business Week; your list will not be sold or revealed to any outside parties and will be used only this one time.

In order to have your organization listed as a supporting organization, please return this completed form by June 15, 2009.

Susan Miller at Smiller@WSBA.ws [include a fax option?] or

Mail to: WSBA, 248 Allison Ave, Pittsburgh, PA 15202